

Guidelines for Manuscripts
Submitting authors; On a separate page from the text of the article, the title of the article and under that the name and surname of the author(s) should be written one tab inside from the left. A footnote should indicate their academic title, institutional affiliations – including City,Country/Region-, e-mail address, digital identifiers (ORCID ID) of all contributing authors are required. (Exp: Prof. Dr. Üniversitesi, Faculty of, , Department of, City,Country/Region@....., ORCID ID: https://orcid.org/0000-.....)
Correct use of English or Turkish in the text of the article is the responsibility of the authors.
The manuscript should be prepared in accordance with the sentence structure and grammar rules of English or American English.
On the first page of the manuscript; the title of the article should be written one tab inside from the left, in Turkish and English, bold with first letters of the words capital.
Following a blank line under the title, the word “Abstract” should be written one tab inside from the left, with bold letters
Paragraph spacing in the abstracts should be written with single line spacing with zero (0) before and then eight pt (8 pt).space after the paragraph. It should be written in plain text form (not italic) and justified.
Abstract: A summary not exceeding 250 words should be given. No other published work should be cited in the abstract. If the manuscript is in Turkish, an English abstract and an English title, and Keywords should be included.
Following the Abstract, there should be Keywords, followed by the JEL Codes. The words “Keywords” and “JEL Codes” should be should be written one tab inside from the left, with bold letters. The first letters of each keyword should be capital.
There should be (3–6) JEL (Journal of Economic Literature) codes and (3–6) keywords appropriate to the content of the article. The Introduction should begin with one tab space under the JEL Codes.
Each manuscript can be at least 4000 words and can be up to 30 pages long, excluding abstracts and bibliography. Manuscripts must be written in Microsoft Office Word 2007 or later.
The entire text should be justified, headings and paragraph beginnings with one tab inside from the left The page margins should be set to 2.5 cm from each side.
The manuscript should be written in A4 size paper, Times New Roman, 12 sort, (before 0,after 8pt) single spacing, and the pages should be numbered in the lower right corner of the page.
In each case the author(s) want a table, graph, heading etc.to be at the beginning of a page, they should use a page break before that line from “Add>Page Break” menu option.
All titles should be bold, left justified and only the first letters of the words should be capitalized.
Subheadings should be numbered in the form.1., 1.1, 1.1.1.
Articles written according to The APA referencing style are accepted.
For the in-text citations, the system in which the author's surname, date and page numbers are given should be preferred (e.g. Serim, 2011: 70).
In references to sources with more than two authors, the surname of the first author and "et al." should be used (e.g. Şenyüz et al., 2011: 127).
In the same parenthesis, more than one source point should be separated by a comma (;) sign (e.g. Serim and Yağanoğlu, 2010: 112; Kaynar, 2010: 54).
Headings of tables, figures and graphics should be centered on the page, bold and only the initials of the words should be capitalized. It should be written in prose form (not italic).
Tables, figures, graphics, etc. within the text. should be written with 10-point size and centered. If these are not conducive to the text, they should be included in the appendices section at the end of the text and just after the bibliography.
Figures and graphics centered in the text should follow the sequence number between them (Figure 1, Figure 2, Graphic 1, Graphic 2, etc.) and the sequence number should be written over the figure or graphic.
Tables, placed centered in the text, should be numbered in sequence (Table 1, Table 2 et al.). Sequence number must be written over the table
If tables, figures and graphics have sources, these sources should be shown below the figure in accordance with the in-text citation rules.(For example; Source: OECD)
If the text contains mathematical and statistical symbols, it should be prepared with the Microsoft Office Equation Editor.
Footnotes that can only be used to provide explanatory information should be written in 10 point and single line spacing.
At the end of the text, there should be a bibliography which will be arranged alphabetically according to the surnames of the authors. There is no need to group the bibliography as books, articles, other internet resources etc..
The bibliography must start on a new page. A page break before bibliography using “Add>Page Break” menu option.should be used.
The bibliography should include only the works used in the manuscript and the bibliography should be prepared in accordance with the following examples.
Files to be uploaded to the system must be named with the surnames of the authors. (Example: surname.doc, surname 1_surname 2.doc).
Scientific citation and writing rules should be followed for the issues not mentioned above.